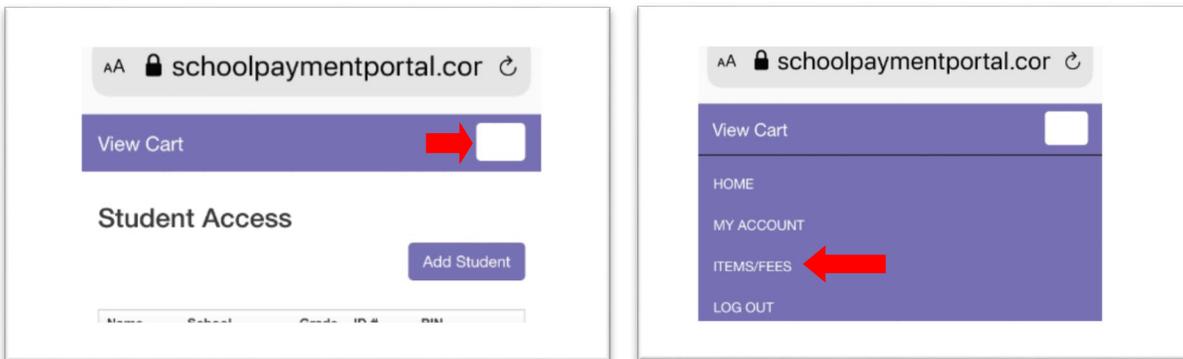


Making Payments for 1:1 Laptop Fees (AC adaptor replacement, damage fee and replacement bag)

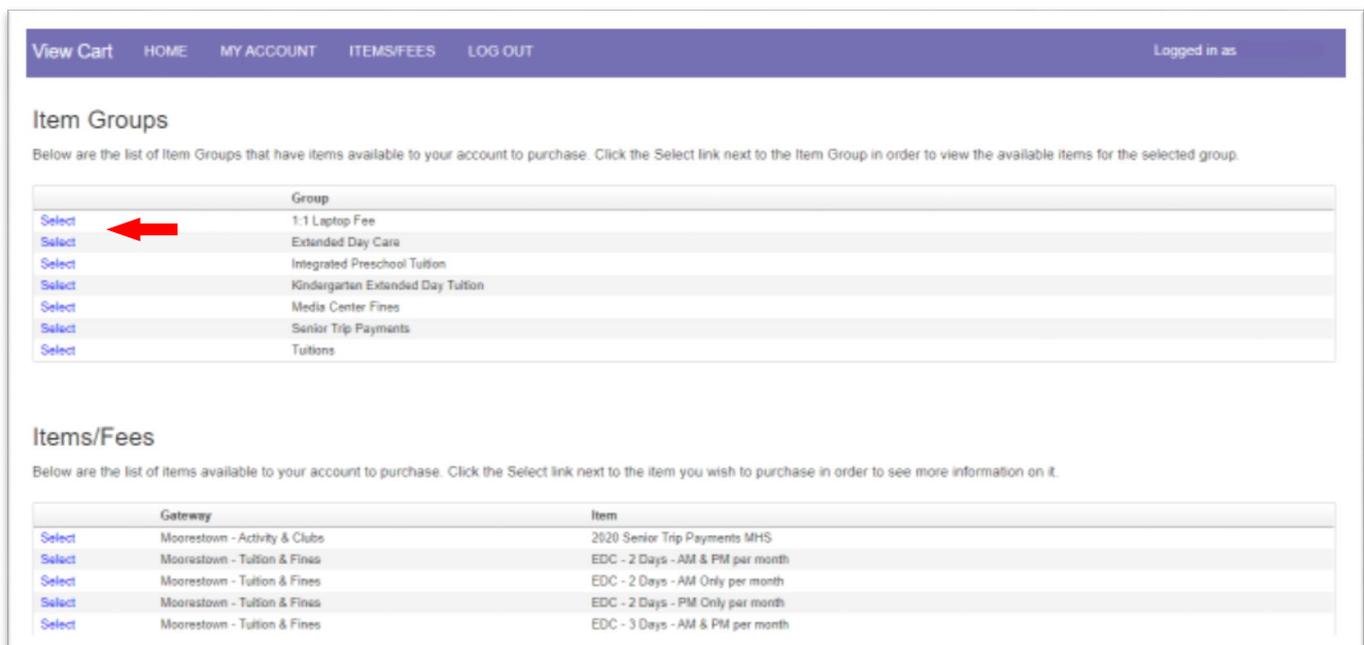
From desktop computer, click the Items/Fees tab on the top horizontal menu.



From mobile device click on the white box in the upper right to access the dropdown menu.



Under Items/Fees, select the Items Group 1:1 Laptop Fee



Click on Select next to the item you need to pay.

Items/Fees

Below are the list of items available to your account to purchase. Click the Select link next to the item you wish to purchase in order to see more information on it.

[Go Back](#)

	Gateway	Item
Select	Moorestown - Tuition & Fines	Tech 1:1 AC Replacement
Select	Moorestown - Tuition & Fines	Tech1:1 Damage Fee
Select	Moorestown - Tuition & Fines	Tech1:1 NEW Laptop bag

[Go Back](#)

In the Item Information screen, fill in any required information and then click Continue. The AC Replacement and Bag Replacement have fixed fees.

Tech 1:1 AC Replacement

Item Information

Here are the specifics for the item you wish to add

Item Name: Tech 1:1 AC Replacement

Patron:

Quantity:

Price: \$45.00

Tech 1:1 NEW Laptop Bag

Item Information

Here are the specifics for the item you wish to add

Item Name: Tech1:1 NEW Laptop bag

Patron:

Quantity:

Price: \$15.00

Tech 1:1 Damage Fee requires you to enter the amount you owe in the Price window. (example; you owe \$600, enter 600 in the price window).

Item Information
Here are the specifics for the item you wish to add

Item Name: Tech1:1 Damage Fee

Patron:

Quantity:

Price: 



Verify your item information is correct, then Click Add to Cart button.

Add Item To Cart
Please verify the item information and click Add To Cart to add this item to your shopping cart.

Item Name: Tech 1:1 AC Replacement
Student Name: Test, High School
School: Moorestown High School
Quantity: 1
Item Price: \$45.00
Total: \$45.00



In your Shopping Cart, you can either check out or continue shopping. In order to continue shopping and add items to your shopping cart, all items must be associated with the same gateway (refer to the table below). If you have additional students and/or fees, you can click on Continue Shopping to choose these items to add to your cart.

Gateway	Items
Activities and Fees	Senior class trip, Dances, Field trips
Lunch	Cafeteria payments
Tuition and Fines	School tuitions, Extended Day Care , Media center fines and 1:1 laptop fee

When you are ready to check out, click Check Out.

Shopping Cart

Note: All items must be associated with the same gateway account in order to be processed as a single transaction.

	Item	School	Quantity	Item Price	Total
Remove	Tech 1:1 AC Replacement-Test, High School	Moorestown High School	1	\$45.00	\$45.00
	Total				\$45.00

[Continue Shopping](#)  [Check Out](#)

In the Shopping Cart Checkout screen, select your payment method. The additional fees associated with the Payment Method will be shown. Click on the Select to accept these fees. Follow the screens to finalize payment.

Shopping Cart Checkout - Select Payment Method

	Nickname	Type	Account Number	Service Fee
Select	One-Time Credit Card	Credit Card		\$2.04
Select	One-Time ACH	ACH		\$1.00

 [View Cart](#)

Follow the prompts to complete the transaction.